Interior Design Intern Position for North Dallas Home Builder

We are seeking an intern to provide a “real world” design/construction experience. The ideal applicant will be a team player, organized, resourceful, and excited to learn. This is a great opportunity to be exposed to all aspects of construction from planning to interior finish out. We are willing to provide necessary credit for degree-required internship(s). This is a paid internship.

Requirements

* Recent graduate or be currently pursuing a degree in interior design, architecture, project management, or closely related field.
* Must have reliable transportation and computer/laptop.
* Have an interest in residential design and construction.

Technical Skills

* Microsoft Office
* AutoCAD Tasks
* Accompany and assist designers during client meetings at showrooms and job sites.
  + Take detailed notes during meetings and follow up with vendors on orders.
  + Put together tile drawings based on client selections.
  + Create and keep track of client’s design selections using Microsoft Excel.
  + Assist designers in putting together concept boards.
* Sample ordering and pick up.
* Job site measuring and selection counts.
* Will also be asked to attend sales, budget, and planning meetings for a full experience of working for a home builder.

Please send a resume and/or 2-3 samples of work to the contact information below.

Natalie Breault, ASID, RID Hawkins-Welwood Homes [natalieb@hwhomes.com](mailto:natalieb@hwhomes.com) 214-417-5146

[www.hwhomes.com](http://www.hwhomes.com/)